

MANUAL - REPLACEMENT

HEAD & LOCK ASSEMBLY

STEP 1 – LOCK ASSEMBLY (FROM GROUND)

1. Drill a first 1" hole 42" from the base of the flagpole;
2. Drill a second hole 3-5/8" lower than the first hole;
3. Clean the surrounding area thoroughly with a file.

STEP 2 – HEAD OF THE FLAGPOLE

4. Cut off the head of the flagpole to remove it. Clean the surrounding area with a file;
5. Measure the inside diameter to choose the correct sleeve – adjust with tape if necessary;
6. Insert the Styrofoam "peanuts" into the drum so they fall to the bottom, protecting the halyard from the ground;
7. Drill four 1/4" holes 1" from the top, evenly spaced around the shaft. Select the correct sleeve;
8. Install the counterweight by looping the ball clamp around the barrel and attaching the halyard to it. Make sure the counterweight stays at the top; use tape if necessary.
9. Insert the new head onto the top of the barrel.
10. Pass the halyard through the inside of the barrel, as shown in the picture.

NOTE

- The sleeve must extend at least 1/8" beyond the top of the shaft. Attach the new swivel head to the shaft with the 4 screws.
- Be sure to select screws of the appropriate length to avoid jamming the swivel mechanism.
- Install the new decorative ball on the top.

STEP 3 – LOCK (FROM GROUND)

11. Pass the halyard through the first hole located at 42" using a pin (with a hook) to grip it and insert it into the housing.
12. Then pass the halyard through the second hole in the housing and tie a knot on the other side, before sending the rest of the halyard through the barrel;
13. Position the locking system bracket and secure it with the cleat, screwing it to the shaft.
14. Return to the top and remove the adhesive tape from the counterweight.
15. Reassemble at the pivoting head.
16. Test your installation and lock the case using the key.

